Living off campus means you are a resident of the town of Normal. You have a new set of responsibilities and expectations that differ from those students who live on campus. It is important that you demonstrate qualities associated with being a respectful neighbor and display a positive image of the University and its students.

Sometimes conflicts come up between neighbors. These problems usually arise as a result of poor or absent communication and can be avoided by observing the following:

- Park legally. Do not park in yards, on sidewalks, or blocking driveways.

- Respect neighbors' right to sleep. Many neighbors sleep at night and work during the day, and have children with similar schedules.

- Respect neighbors, the neighborhood, and police officers.

- Educate yourself about local ordinances for noise, mass gatherings, and alcohol at Normal.org. Fines range from $100 to $750 for the first occurrence.

Should you have any questions or concerns about problems in your neighborhood, feel free to contact the Normal Police Department or the Dean of Students Office.

COMMUNITY SERVICES UNIT
Normal Police Department
100 East Phoenix Avenue
(309) 433-3440

OFF-CAMPUS SERVICES
Dean of Students Office
142 Bone Student Center
(309) 438-5951

ILLINOIS STATE UNIVERSITY
Illinois' first public university

HOSTING A PARTY?

JUST BECAUSE YOU LIVE OFF CAMPUS DOESN'T MEAN THERE ARE NO RULES, JUST DIFFERENT RULES. REMEMBER,

YOU ARE ALWAYS A REDBIRD.

01 NOISE IS A PARTICULAR PROBLEM ASSOCIATED WITH ALCOHOL CONSUMPTION.

It is a common reason neighbors are upset and the police are called. The following are town of Normal ordinances relating to loud, amplified sound:

UNLAWFUL OPERATION OF A SOUND AMPLIFYING DEVICE

It shall be unlawful to use or operate a sound amplifying device, so that the device produces loud and raucous sounds at a distance greater than 50 feet from said device unless one has obtained a permit to do so from the chief of police or his designee(s). **$100 FINE**

NOISE WITHIN MULTIPLE FAMILY STRUCTURES

It shall be unlawful to use or operate a sound amplifying device so that the device produces loud and raucous sounds within a multiple-family structure at any time during the following hours:

BETWEEN 11 P.M. ON SUNDAY TO THURSDAY, INCLUSIVE, AND 10 A.M. ON THE FOLLOWING DAY; BETWEEN 12 A.M. AND 10 A.M. SATURDAY; AND BETWEEN 12:01 A.M. AND 10 A.M. SUNDAY. $100 FINE

02 HOST YOUR PARTY RESPONSIBLY, AND IF YOU DECIDE TO SERVE ALCOHOL:

- You are responsible for not serving underage students. Not carding or having a "No under 21" sign at your party does not absolve you of this responsibility. You could be charged by police.
- You can be held legally responsible for your guests' behavior after they leave.
- Collecting money at your party to help cover alcohol costs (selling cups, taking donations, selling T-shirts but giving away free beer, etc.) is also illegal.
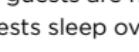
BEFORE THE PARTY

- Have a guest list. Limit your party to those you know to prevent unwanted behavior and problems. Remember, uninvited guests do not care if you get a ticket for violations or if your property is damaged or stolen. Do not let them in your home.
- Discuss an ending time with roommates. Decide who will end the party.
- Appoint a sober monitor. The monitor's job is to turn away uninvited guests, help enforce house rules, talk with the police if they show up, and watch for drunk drivers. If police arrive, make sure the monitor is the first person the officer sees.
- Lock away valuables.
- Notify your neighbors before the day of the party.
- Discuss which food and nonalcoholic drinks you will be serving.

DURING THE PARTY

- Check IDs. Ensure those drinking are of legal drinking age.
- Monitor your guests' alcohol consumption. Plan how you will intervene to slow down a guest who is drinking too much.
- Call 911 immediately in a case of an emergency.
- Monitor noise levels, parking, trespassing, littering, public urination, and other possible violations to avoid having police called.
- Allow officers to do their job without interference. Follow all police instructions.

ENDING THE PARTY

- Tell the monitor to stay by the door to turn away new guests.
- Turn on the lights.
- Change the music or turn it off.
- Stop serving alcohol. Serve only soda, water, or coffee.
- If the party is out of control, you can call the police anonymously to help you shut it down.
- Make sure intoxicated guests are not driving. Call a taxi, or have guests sleep over.
- Encourage guests to leave in small groups of three to four. This will help prevent excessive noise.

AFTER THE PARTY

- Make sure your yard and your neighbors' yards are free from trash, cups, and bottles.
- Talk with your neighbors to see if they experienced any problems from the party. If so, communicate how you can resolve the situation.

03 KEG REGISTRATION ORDINANCE: WHAT DOES IT MEAN FOR YOU?

- At the time of purchase, you will complete an Adult Responsibility form with your name, birth date, driver's license number (or state ID), and address. The form also includes information about your legal rights and responsibilities while in possession of the keg.
- A copy of the form needs to be kept with the keg at the address listed on the form. You must have the form readily available until the keg is returned to the retailer.
- Once a keg leaves the store, only the keg purchaser can lawfully have it in their possession.
- If a keg is found at your residence and no Adult Responsibility form is produced, you could be found in violation of this ordinance.
- If you purchase a keg and it is used in the unlawful sale of alcohol, with or without your knowledge, it will be presumed that you violated the ordinance. **FINES RANGE FROM $750–3,000**

04 AS A PARTY HOST, YOU ARE RESPONSIBLE FOR YOUR GUESTS' HEALTH.

SIGNS OF ALCOHOL POISONING

- Cold, bluish, clammy skin
- Unresponsive (you can't wake them up)
- Shallow or irregular breathing
- Vomiting
- "Snoring" sounds

If untreated, alcohol poisoning can lead to death.

OTHER DANGER SIGNS

- Mixing alcohol with medications or drugs
- Collapsing after drinking
- Vomiting and choking

WHAT TO DO

- Call 911 immediately!
- Do not give the person food or water—he or she may choke.
- End the party and ensure guests get home safely.